

Senior Assistant Application

First Name: _____ Last Name: _____

Seniors will assist in the Academic Departments or the Administrative Offices within the TCA High School. Students may assist several teachers within a given Department by helping to prepare classrooms for activities/labs, tutoring, running errands, etc. Students assisting in administrative office with general office duties, running errands, etc. Assistants are expected to spend their time in support of the Department/Office to which they are assigned: it is not a study hall. **This course is Pass/Fail.**

Below are the areas in which Seniors Assistants will be assigned. Please rank the order of your preference 1-6.

Preference Order	Department or Office
	Athletic Office
	Career & College Connection Center
	Elementary
	English
	Fine Arts: Choir, Band, Art
	High School Office
	Junior High
	Foreign Language
	Library
	Math
	PE
	Science
	Social Science
	Other areas as needed

Notes: (Include teacher recommendations in this area)

*Students selected to be Senior Assistants are expected to be a positive role model to younger students and their peers. Therefore, it is **imperative that you follow TCA's expectations for being punctual to class, comply with all aspects of the uniform policy, and consistently display a positive attitude. Compliance with all TCA behavior policies is expected.** Students assigned as a Senior Assistant and who do not meet these standards may be removed from the course.*

If you are placed in the Senior Assistant course, you may be placed in ANY of the above Departments or Offices, regardless of where you ranked them. Final placement will be determined by Department/Office needs, schedule availability and student preference.

Student Signature: _____ Date: _____

Guardian Signature: _____ Date: _____

Please return your application to the Scheduling Specialist located in the High School Office.